

Writing Center

Referral Form

Student Name: _____ Referred by: _____

Course: _____ Date: _____

Please work with this student in the following areas (check the top two or three):

Planning

Understanding the assignment

Narrowing the topic

Outlining/planning

Paragraphing

Topic Sentences

Paragraph focus (1 main idea per paragraph)

Development (sufficient explanation of ideas)

Research skills

Finding strong sources

Using sources in the paper

Citation (MLA; APA; Turabian)

Avoiding plagiarism

Style

Specificity/word choice

Clarity

Concise, forceful, engaging sentences

Varied sentence structure

Drafting and Revision

Thesis/purpose statements

Claims and support

Organization/transitions

Responding to teacher feedback

Grammar

Sentence boundaries (fragments, run-ons, com. splices)

Verb issues (subject/verb agreement, tense shifts)

Pronouns/antecedents

Prepositions

Comments:

Visit confirmation Date of visit: _____ Tutor seen: _____